

Guidelines for Lay Ministers visiting the Diocese of Brooklyn

All Lay Ministers must submit the following documents to the Office of the Moderator of the Curia of the Diocese of Brooklyn no later than 1 month prior to the event:

1. Affidavit-Letter of Suitability for Lay Ministers
2. Ministry Clearance Request Form for Lay Ministers

Affidavit-Letter of Suitability for Lay Minister

- The affidavit-letter of Suitability must be submitted directly from the Lay Minister's Diocese to the Office of the Moderator of the Curia of the Diocese of Brooklyn.
- The affidavit-letter of suitability must be written on Diocesan letter head and must include all the information provided on the template as well as the signature of the Diocesan Delegate responsible for providing the affidavit-letter of suitability.

Ministry Clearance Request Form for Lay Ministers

- The Ministry Clearance request Form must be attached with the affidavit-letter of suitability and sent to the Office of the Moderator of the Curia of the Diocese of Brooklyn

Upon receipt and review of the documents stated above, confirmation and approval will be provided by the Office of the Moderator of the Curia